



***THE 37th ANNUAL
NEEDVILLE
HARVEST FESTIVAL***
(A non-profit organization)
OCTOBER 16-17, 2020

Food and Non-Food Vendors:

The 37th Annual Needville Harvest Festival will be held this year on Saturday, October 17. The Harvest Festival will kick off with a BBQ Cook-Off on Friday, October 16. See website for further details at www.needvilleharvestfest.org.

Do you have a special recipe that is sure to please? Or fill your day making unique jewelry, fragrant candles or special aprons, dresses or bibs? Then you should reserve a place to sell your wares at the Needville Harvest Festival!

This is an event anticipated by many, with an attendance of over 4,500 in 2019. Your participation helps to make the Needville Harvest Festival a great success and we look forward to your continued participation.

So take a moment, complete the enclosed documents (Application, Hold Harmless Agreement), add a check for your fee and reserve your place today at the 37th Annual Needville Harvest Festival! **NOTE THAT THERE ARE SEPARATE APPLICATIONS FOR FOOD AND NON-FOOD VENDORS.**

We look forward to seeing you this fall!

Vendor Committee,
Sandra Wendt & Sherry Winkelman



THE 37th ANNUAL NEEDVILLE HARVEST FESTIVAL

(A non-profit organization)

OCTOBER 17, 2020

Food Vendor Application

Please print or type.

Name of Booth

Contact Person

Mailing Address

City, State, Zip

() _____
Phone Number

Email Address

Description of product(s) for sale:

Food Vendor Fees:

(1st) \$60 – Food Booth (*14' x 10')

(2nd) \$55 – Food Booth (*14' x 10')

\$10 Late fee if received after 10/9/2020

(Cash, Check or Money Orders only.

**Checks/Money Orders made payable to
“Needville Harvest Festival”)**

**All booth spaces are
uncovered. If you require a
larger space, 2 or more
booth spaces must be paid
for with this application.
No exceptions.**

***No electricity will be
available/provided***

***Length x Depth**

**All food booths will line up as they arrive, with no empty
spaces in between. No exceptions.**

_____ # of Booths Amount enclosed _____

Will you bring a generator? _____ Yes _____ No

Are you a returning vendor to the NHF? _____ Yes _____ No

*****Note: All food booths must apply directly to the Fort Bend County Health
Department, 281.342.7469, for the required permit. Compliance with all
Health Department rules is required.*****

Mail Application to:
Needville Harvest Festival, Inc.
P. O. Box 1101
Needville, TX 77461

Vendor Committee:
Sandra Wendt & Sherry Winkelman
Contact:
nhfvendorcommittee@outlook.com

THE 37th ANNUAL NEEDVILLE HARVEST FESTIVAL

(A non-profit organization)

OCTOBER 17, 2020

Food & Non-Food Vendor Rules & General Information

- **Application, Hold Harmless Agreement and booth space fee** must be completed and paid by October 9, 2020 in order to participate. (Cash, Check or Money Orders only.) A late fee of \$10 will be charged if received after October 9, 2020.
- *****Note: All food booths must apply directly to the Fort Bend County Health Department, 281.342.7469, for the required permit. Compliance with all Health Department rules is required.*****
- *Size of booth spaces: Food – 14' x 10'; Non Food Booth – 12' x 10'. All booth spaces are uncovered with no electricity. If you require a larger space, 2 or more booth spaces must be paid for with this application. No exceptions.
- You must provide your own setups, i.e. tables, chairs, canopies, etc.
- Generators are permitted if necessary and must be noted on the application. Generator noise must be contained so as not to interfere with other vendors and guests. Those which elect to have generators will be asked to set up in certain areas to help alleviate the possibility of generator noise interfering with announcements, entertainment, etc.
- **When arriving at the Festival site you MUST check in with a member of the Vendor Committee at the location noted on the enclosed map. ***The Vendor Committee will be available for you to check in and set up during the following times only: Friday, October 16 from 3pm to 6pm and Saturday, October 17 from 6:30am to 9am. If you arrive outside these times, you will be asked to wait outside the gates until the designated time. This rule will be enforced.*****
- **Note: All food booths will line up as they arrive, with no empty spaces in between. No exceptions.**

- Vendors who desire to sell their wares beginning Friday may do so with a paid, assigned booth space for Saturday with no additional charges.
- Potable water will be available.
- ****Be advised**** No security will be provided. Therefore, if you choose to set up Friday night and leave your wares it is at your own risk.
- Vehicles will be allowed inside the gates for booth setup but must be outside the gates by **8:30am on Saturday**. Vehicles will not be allowed inside the gates for booth breakdown until after 1am on Sunday. **No assistance from the Vendor Committee will be given before 6pm on Saturday for booth breakdown. If members of the Vendor Committee are available after 6pm on Saturday, assistance may be provided.**
- No free food or drinks will be permitted to be “given” away as this negatively impacts food vendors.
- All Vendors who have paid for an assigned space will be allowed to offer their respective wares to the Harvest Festival attendees by walking through the public areas.
- Two wristbands per vendor will be issued at arrival. Wristbands are for gate entry only. Additional attendees will need to pay \$6.00 admittance.
- The Committee Chairman reserves the right to make additional rules and regulations as the situation may warrant. Decisions of the Needville Harvest Festival Committee are final.

Thank You!

Vendor Committee

Sandra Wendt & Sherry Winkelman

HOLD HARMLESS AGREEMENT

THE STATE OF TEXAS

COUNTY OF FORT BEND

KNOW ALL MEN BY THESE PRESENT: That the undersigned individual and/or organization, hereinafter called the Concessionaire/Exhibitor, has agreed to maintain a booth at the Needville Harvest Festival in Needville, Texas hereinafter called the Needville Harvest Festival to be held on October 16/17, 2020 at Needville, Texas, and,

WHEREAS Concessionaire intends to offer food products and/or other products to the public at said Needville Harvest Festival, and,

WHEREAS, Both Concessionaire/Exhibitor and the Needville Harvest Festival desire that the Needville Harvest Festival not be held liable for any claims, directly or indirectly, resulting from these services, food, and/or other products offered by Concessionaire:

NOW, Therefore, Concessionaire/Exhibitor does hereby indemnify and holds the Needville Harvest Festival harmless from any and all claims, causes of action, or other liabilities occurring or to occur in favor of any parties, arising directly or indirectly from these services, food and/or other products by Concessionaire/Exhibitor at said Needville Harvest Festival.

Name of Booth

Concessionaire/Exhibitor Representative's Name (please print)

Signature of Representative

Executed this ____ day of _____, 2020

The Needville Harvest Festival reserves the right to disallow the sale of any food and/or other items. Items that are not allowed for sale and/or distribution include firearms, fireworks, war or gang-related merchandise, stink bombs, silly string in a can, candy cigarettes, sexually oriented products or magazines, obscene or other undesirable products.

CIVIC FUNCTION – NO REFUNDS

Highway 59

Going South

Highway 36

Going South

Coming into
Needville

Pharm
House



Poppy Street



Kwik Chek



Sandra Wendt
713.254.1300

Violet Street

Sherry Winkelman
281.344.7903



Arts & Craft Road



HARVEST PARK
3001 VIOLET STREET